

TriMetrix Debrief Worksheet

Compare Candidates to the Superior Performance Attributes (SPA) for the Role.

After selecting the SPAs for the role, use this debrief worksheet to systematically determine matches, gaps, strengths, blind spots, and next steps.

Candidate's Name: _____

Position: _____

Reviewer's Name: _____

Date: _____

Match Color Code Key:

Very Strong Match

Good Match >Pop. Mean

Fair Match, < Pop. Mean

Poor Match, < 68% Pop.

Match is the candidate's score compared to 68% of the population's score, the red bar in each Hierarchy list.

Column 1: List hiring template SPAs for the role.

Column 2: Compare candidate to hiring template.

Column 3: Note Matches and Gaps. Determine Next Steps.

Attributes – 'Under the Hood', 'Horsepower', Acumen

		<u>**Personal Skill Notes:</u>

Top Motivators – 'Gas in the Tank', Drivers

		<u>**Motivators Notes:</u>

Top Behaviors – 'How Job/Person Drive', Communication Style

		<u>**Behavior Notes:</u>

LEVEL OF RISK NOTES**->
-Lowest Risk = 5
-Fair Risk = 3
-Highest Risk =1

Based only on the Assessment - the Level Risk is:

NEXT STEPS: Review everything you know about this person: background, future goals, interview impressions, reference checks, and how closely this person matches the Superior Performance Attributes,** to determine whether you continue or stop the interview process. If continuing – use the [Interview Questions](#) and the Hiring Manager Debrief Conversation process.

**Assessment results are <30% of any management decision.